



# City of North Tonawanda

## Historic Preservation Commission

City Hall  
216 Payne Ave.  
North Tonawanda, NY 14120

Regular Meeting October 20, 2025, 6:00PM

### Minutes

Present: Kristin Derby, Dennis Garland, April Gampp, Erin Robinson, Matt Bille, Scott Kuebler  
Excused: Chuck Weaver

Meeting called to order 6:00pm.

Regular Business

New Business

Historic Tax Credit discussion and questions: 97 Bryant Street

Bulk of work has been done, advised on changes to District status for future exterior work and how to amend application for work that expanded in scope from original historic tax credit application.

Informal discussion: 105 Main Street

Cornerstone Federal Credit Union applying for an LED sign/pole sign replacement to existing signage. Zoning Board tabled vote until HPC review (ZBA meeting same night, 10/20/25). Cornerstone is undergoing extensive renovation on the interior and want to update existing pole sign to make consistent with other branch locations. Same height, LED portion is backlit and is intended to display current promotions, financial literacy classes/education programs, no advertisements. LED can be programmed depending on preferences for brightness/automatic dimming, operating times, and animations. Anticipating 2-3 minutes for messages. Building owner, CEO of Cornerstone, and sign fabricator present to discuss.

K. Derby asked about preference of static messaging. Requested cut sheet to be amended and have LED sign in the description, current cut sheet only has channel letters specified. Applicant will update and resubmit to Building Inspector's office.

S. Kuebeler asked about material (aluminum), choice of finishes, and if base of width can be adjusted. Additionally noted current young street trees at location and if there is concern about them overshadowing in the future. Cornerstone did a crane test with banner to check placement.

Unlimited backgrounds, colors, fonts, and custom dimming is available. Other municipalities have placed restrictions on dimming/active hours for signage that is near residential.

Applicants advised that this proposal would require 3 variances: blinking/flashing LED signage, size, and pylon signs in the Downtwon District. HPC to discuss when receive formal COA submission, did not receive prior to October meeting and not in compliance with Open Meeting law.

Meeting close 7:30 pm.